

Construction Code Authority  
Board of Directors  
Regular Meeting  
September 25, 2024

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, September 25, 2024 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Boskee, Jarvis, and Ochadleus.  
Board Members Absent: Monroe.

Others Present: Sharna Smith and Katie Jostock-Poniatowski. Arcadia Twsp.; Lonnie Hayes, Building Official

Chairman Jarvis called the meeting to order at 9:01 a.m.

**Agenda**

**24-46** Motion by Boskee, seconded by Ochadleus to approve the agenda as presented.  
All ayes. One absent.

**Motion Carried.**

**Minutes**

**24-47** Motion by Ochadleus, seconded by Cischke to approve the August 28, 2024 regular meeting minutes as presented. All ayes. One absent.

**Motion Carried.**

**Public Time**

Sharna introduced Katie Jostock-Poniatowski as her replacement at Arcadia Twsp. and noted she has enjoyed being their representative.

**Correspondence**

None.

**Code Official Report/Financial Secretary Report**

Hayes noted that he and Mike Neumeyer are working with Addison Twsp. on an interim basis.

**Payment of Bills**

**24-48** Motion by Ochadleus, seconded by Cischke to correct the payment of the July 31, 2024, bills in the amount of \$46,901.65 and pay the August 31, 2024 bills in the amount of \$48,443.90 with a copy of the bills attached with the minutes.

**Motion Carried** with a roll call: Cischke, yes; Boskee, yes; Jarvis, yes; Monroe, absent; and Ochadleus, yes.

**Unfinished Business**

**New Rooftop Units**

Hayes said the rooftop units are ordered and will be installed when they come in.

**New Business**

None.

**Public Time**

Hayes introduced Kristie Goetzinger as CCA's new permit clerk and noted she will be handling the things formerly done by Melanie.

The Board discussed how a board member would be replaced should someone resign and it was noted that they would appoint a replacement to fill the vacancy until the next Annual Meeting

**Adjournment.**

Meeting declared adjourned at 9:16 a.m.

Next Board Meeting: October 23, 2024 at 9:00 a.m.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

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Michael Boskee, Secretary

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Date