

**Construction Code Authority  
Board of Directors  
Regular Meeting  
August 28, 2024**

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, August 28, 2024 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Boskee, Jarvis, and Ochadleus.  
Board Members Absent: Monroe.

Others Present: Ryan King of King & King; Lonnie Hayes, Building Official and Mike Neumeyer, CCA employee.

Chairman Jarvis called the meeting to order at 9:00 a.m.

**Agenda**

**24-41** Motion by Boskee, seconded by Ochadleus to approve the agenda as presented.  
All ayes. One absent.  
**Motion Carried.**

**Minutes**

**24-42** Motion by Cischke, seconded by Ochadleus to approve the July 24, 2024 regular meeting minutes as presented. All ayes. One absent.  
**Motion Carried.**

**Public Time**

None.

**Correspondence**

None

**Code Official Report/Financial Secretary Report.**

Hayes noted that Michele didn't make it in to get the financial reports done for the meeting.

**Payment of Bills**

**24-43** Motion by Ochadleus, seconded by Boskee to pay the July 31, 2024, bills in the amount of \$46,182.37 with a copy of the bills attached with the minutes.

**Motion Carried** with a roll call: Cischke, yes; Boskee, yes; Jarvis, yes; Monroe, absent; and Ochadleus, yes.

**Unfinished Business**

**New Rooftop Units**

Hayes said the rooftop units are ordered and will be installed when they come in.

## **New Business**

### **Auditor's Report**

**24-44** Motion by Cischke, seconded by Boskee to accept the auditor's report and pay his invoice. All ayes. One absent.

**Motion Carried.**

### **Dr. Nounou's Lease – CPI Increase**

**24-45** Motion by Ochadleus, seconded by Boskee to inform Dr. Nounou of a 3.5% CPI increase effective October 1, 2024. All ayes. One absent.

**Motion Carried.**

### **New Permit Clerk**

Motion by Ochadleus, seconded by Boskee to have Hayes hire a new permit clerk with a starting wage of \$17.00 - \$18.00 per hour with reviews to be conducted at 90 days, 6 months, and 1 year. All ayes. One absent.

**Motion Carried.**

### **Public Time**

Discussion on Board members who lost their elections and how it affects CCA.

### **Adjournment.**

Meeting declared adjourned at 9:55 a.m.

Next Board Meeting: September 25, 2024 at 9:00 a.m.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

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Michael Boskee, Secretary

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Date