

**Construction Code Authority
Board of Directors
Regular Meeting
January 24, 2024**

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, January 24, 2024 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Boskee, Jarvis, and Ochadleus.
Board Members Absent: Cischke and Monroe.

Others Present: Lonnie Hayes, Building Official

Chairman Jarvis called the meeting to order at 9:05 a.m.

Agenda

24-01 Motion by Ochadleus, seconded by Boskee to approve the agenda as presented.
All ayes. Two absent.
Motion Carried.

Minutes

24-02 Motion by Boskee, seconded by Ochadleus to approve the December 13, 2023 regular meeting minutes with the correction of the October and November bills amounts.
All ayes. Two absent.
Motion Carried.

Public Time

None.

Correspondence

None.

Code Official Report/Financial Secretary Report.

Hayes noted that Mark Griessel, electrical inspector has given his two-week notice and that he will begin the search for a replacement.

Payment of Bills

24-03 Motion by Ochadleus, seconded by Boskee to pay the December 31, 2023, bills in the amount of \$39,173.59 with a copy of the bills attached with the minutes.
Motion Carried with a roll call: Cischke, absent; Boskee, yes; Jarvis, yes; Monroe, absent; and Ochadleus, yes.

Unfinished Business

Updating Electrical Service to CCA Building.
Nothing to report.

Personnel Committee.

24-04 Boskee presented a recommendation from the committee. Motion by Ochadleus, seconded by Boskee to adopt the following items:

1. Increase the health insurance stipend from \$125.00 to \$300.00.
2. Increase clerical staff wages by \$1.00 per hour.
3. Increase the inspector's office hours wages by 5%.
4. Increase the Benefit wage for the Building Official and Assistant Administrator by \$175.00 per month.

The above items to be retroactive to January 1, 2024.

5. Beginning February 1, 2024, increase the non-contract inspector's per inspection pay to \$40.00 and contract inspector's pay to \$53.00.

All ayes. Two absent.

Motion Carried.

New Business

24-05 New Office Lights - Outside. Motion by Ochadleus, seconded by Boskee to have new exterior light fixtures installed. All ayes. Two absent.

Motion Carried.

Public Time

None.

Adjournment

Meeting declared adjourned at 9:35 a.m.

Next Board Meeting: February 28, 2024 at 9:00 a.m.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

Michael Boskee, Secretary

Date