

**Construction Code Authority  
Board of Directors  
Regular Meeting  
February 28, 2024**

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, February 28, 2024 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Jarvis, and Ochadleus.  
Board Members Absent: Boskee and Monroe.

Others Present: Lonnie Hayes, Building Official and Mike Robinet.

Chairman Jarvis called the meeting to order at 9:00 a.m.

**Agenda**

**24-06** Motion by Ochadleus, seconded by Cischke to approve the agenda as presented.  
All ayes. Two absent.  
**Motion Carried.**

**Minutes**

**24-07** Motion by Ochadleus, seconded by Cischke to approve the January 24, 2024 regular meeting minutes as presented. All ayes. Two absent.  
**Motion Carried.**

**Public Time**

None.

**Correspondence**

None.

**Code Official Report/Financial Secretary Report.**

**24-08** Hayes noted that the Fourth of July holiday falls on a Thursday and requested closing the office on Friday, the fifth as well. Motion by Jarvis, seconded by Cischke to close the office on July 5<sup>th</sup>, 2024. All ayes. Two absent.  
**Motion Carried.**

Jarvis questioned the budget overrun in the rental department. Hayes explained we've had some large apartment complexes, as shown by the revenue overage, and have changed the payroll allocation, causing an increase of expense.

**Payment of Bills**

**24-09** Motion by Cischke, seconded by Ochadleus to pay the January 31, 2024, bills in the amount of \$47,079.21 with a copy of the bills attached with the minutes.  
**Motion Carried** with a roll call: Cischke, yes; Boskee, absent; Jarvis, yes; Monroe, absent; and Ochadleus, yes.

### **Unfinished Business**

None.

### **New Business**

#### **Personnel Committee.**

**24-10 New Electrical Inspector.** Motion by Ochadleus, seconded by Cischke to hire Mike Kyle as an electrical inspector effective February 7, 2024. All ayes. Two absent.

**Motion Carried.**

**24-11 New Building Inspector.** Motion by Cischke, seconded by Ochadleus to hire Mike Neumeyer as a building inspector. Mike is to be categorized as a Regular Employee and begin work on March 4, 2024. All ayes. Two absent.

**Motion Carried.**

### **Public Time**

None.

**Adjournment.** Motion by Cischke, seconded by Ochadleus to adjourn at 9:16 a.m. All ayes. Two absent.

**Motion Carried.**

Next Board Meeting: March 27, 2024 at 9:00 a.m.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

\_\_\_\_\_  
Michael Boskee, Secretary

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Date