

**Construction Code Authority
Board of Directors
Regular Meeting
December 13, 2023**

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, December 13, 2023 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Boskee, Jarvis, and Monroe.
Board Members Absent: Ochadleus.

Others Present: Sharna Smith, Arcadia Twsp.; Mike Robinet, Lapeer City; Jim Hebb; Lonnie Hayes, Building Official, Mark Griessel, CCA Electrical Inspector

Chairman Jarvis called the meeting to order at 9:00 a.m.

Agenda

23-53 Motion by Monroe, seconded by Cischke to approve the agenda as presented. All ayes. One absent.

Motion Carried.

Minutes

23-54 Motion by Boskee, seconded by Monroe to approve the October 25 regular meeting minutes as presented. All ayes. One absent.

Motion Carried.

Public Time

Jim Hebb introduced himself as a representative of the county commissioners.
Mark Griessel asked on progress of the Personnel Committee.

Correspondence

None.

Code Official Report/Financial Secretary Report.

Hayes noted the weather has stayed relatively mild allowing for building activity to remain steady.

Payment of Bills

23-55 Motion by Boskee, seconded by Cischke to pay the October 31, 2023, bills in the amount of \$50,315.53 with a copy of the bills attached with the minutes.

Motion Carried with a roll call: Cischke, yes; Boskee, yes; Jarvis, yes; Monroe, yes; and Ochadleus, absent.

23-56 Motion by Monroe, seconded by Boskee to pay the November 30, 2023 bills in the amount of \$43,065.33 with a copy of the bills attached to the minutes.

Motion Carried with a roll call: Boskee, yes; Jarvis, yes; Monroe, yes; Ochadleus, absent; and Cischke, yes.

Unfinished Business

Updating Electrical Service to CCA Building.

Hayes presented a bid from Wade's Electric in the amount of \$362,276.00. The project was put on hold.

Personnel Committee.

Boskee reported on the progress of the committee and noted they met and produced a survey for the employee's consideration.

New Business

23-57 New Office Lights. Motion by Monroe, seconded by Boskee to purchase new light fixtures at a cost not to exceed \$4,700.00. All ayes. One absent.

Motion Carried.

23-58 Motion by Boskee, seconded by Monroe to accept the bid of \$1,610.00 from SD Electric for installation of the lights. All ayes. One absent.

Motion Carried.

Public Time

Discussion on township street lighting.

Adjournment

Meeting declared adjourned at 9:50 a.m.

Next Board Meeting: January 24, 2024 at 9:00 a.m.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

Michael Boskee, Secretary

Date