

Construction Code Authority
Board of Directors
Regular Meeting
June 28, 2023

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, June 28, 2023 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Boskee, Jarvis, Monroe, and Ochadleus.

Board Members Absent: None.

Others Present: Sheri Moore, Nikki Welch, Mike Neumeyer, Mark Griessel, CCA employees; Paul Spencer, Oregon Twsp., and Lonnie Hayes, CCA Building Official

Chairman Jarvis called the meeting to order at 6:30 p.m.

Agenda

23-21 Motion by Cischke, seconded by Monroe to approve the agenda with the addition of Fund Balance to New Business. All ayes.

Motion Carried.

Minutes

23-22 Motion by Boskee, seconded by Ochadleus to approve the May 24, 2023 regular meeting minutes as presented. All ayes.

Motion Carried.

Public Time

Mike Neumeyer announced he has given his two weeks' notice as he has accepted another position.

Correspondence

Boskee presented a quote from Tru-Green for grub treatment of CCA property. No action taken.

Code Official Report/Financial Secretary Report.

Hayes noted that revenue is up a little from last year.

Payment of Bills

23-23 Motion by Boskee, seconded by Monroe to pay the May 31, 2023 bills in the amount of \$57,543.57 with a copy of the bills attached with the minutes.

Motion Carried with a roll call: Cischke, yes; Boskee, yes; Jarvis, yes; Monroe, yes; and Ochadleus, yes.

Unfinished Business

Updating Electrical Service to CCA Building.

Hayes said he has not received any information on this yet.

Personnel Committee.

23-24 Motion by Jarvis, seconded by Ochadleus to rescind motion 22-26 from (12/14/22) and reinstate the previous Mileage Reimbursement policy with the provision that the employees use a standard form provided by CCA. All ayes.

Motion Carried.

The following actions were the result of recommendations of the Personnel Committee:

23-25 Motion by Jarvis, seconded by Cischke to give all CCA employees a 5% raise. All ayes.

Motion Carried.

23-26 Motion by Jarvis, seconded by Monroe to create the position of Assistant Director and name Nikki Welch to that position and pay \$150.00 per week as a base stipend for that position. All ayes.

Motion Carried.

New Business

Fund Balance.

Ochadleus requested discussion on CCA's fund balance with concerns. Discussion followed.

2023-2024 Proposed Budget.

23-27 Motion by Cischke, seconded by Ochadleus to present the 2023-2024 Proposed Budget to the Annual Meeting for approval. All ayes.

Motion Carried.

Public Time

Spencer noted that Oregon Township's new addition to their hall is almost complete.

Adjournment

23-28 Motion by Cischke, seconded by Ochadleus to adjourn. All ayes.

Motion Carried. Meeting adjourned at 7:05 p.m.

Next Board Meeting: To be determined.

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

Michael Boskee, Secretary

Date