

**Construction Code Authority
Board of Directors
Regular Meeting
March 22, 2023**

A regular meeting of the Board of Directors of the Construction Code Authority was held on Wednesday, March 22, 2023 at 1075 Suncrest Dr., Lapeer, MI 48446.

Board Members Present: Cischke, Boskee, and Ochadleus.

Board Members Absent: Jarvis and Monroe.

Others Present: Mike Neumeyer & Mark Griessel, CCA employee; Paul Spencer, Oregon Twp; Mike Robinet, City of Lapeer.

Vice Chairman Cischke called the meeting to order at 9:03 a.m.

Agenda

23-08 Motion by Ochadleus, seconded by Cischke to approve the agenda as presented. All ayes. Two absent.

Motion Carried.

Minutes

23-09 Motion by Ochadleus, seconded by Boskee to approve the February 22, 2023 regular meeting minutes. All ayes. Two absent

Motion Carried.

Public Time

Paul Spencer informed the Board that Oregon Twp. was now using CCA for Zoning Administrator services. Mark Griessel asked if the Board had reviewed the Mileage Policy as discussed at the last BOD meeting.

Correspondence

None.

Code Official Report/Financial Secretary Report.

None.

Payment of Bills

23-10 Motion by Ochadleus, seconded by Cischke to pay the February 28, 2023 bills in the amount of \$71,352.24 with a copy of the bills attached with the minutes.

Motion Carried with a roll call: Cischke, yes; Boskee, yes; Jarvis, absent; Monroe, absent; and Ochadleus, yes.

Unfinished Business

New Sign. The sign has been installed and looks good.

Jarvis arrived 9:17 a.m.

New Business

Nounou – Data Network Installation Invoice. Discussion was held regarding the invoice for data cable installation. This work was not performed under the electrical permit and would require a separate permit and thus was not part of the standard buildout but rather similar to other specialty items specific to the tenant. The consensus of the Board was to table and review the contract prior to paying this invoice.

Utility Billing. Boskee explained the process and difficulty of determining the amount billed to Dr. Nounou for electric usage. The DTE bill has 4 separate rate amounts for the Kw used in the billing cycle. In addition, there is a separate section containing various delivery charges based on the Kw usage for the month. Previously CCA paid the entire delivery charges.

23-11 Motion by Jarvis, seconded by Ochadleus to bill Dr. Nounou the same percentage rate of the entire utility bill as is used in all our other shared expenses. All ayes. One absent.

Motion Carried.

Public Time

Ron Cischke announced that Goodland Twp. Had hired an Ordinance Enforcement Officer.

Paul Spencer discussed the renovations and addition being done to the Oregon Twp. Hall.

Adjournment

Meeting declared adjourned at 9:38 a.m.

Next Board Meeting: April 26, 2023

I, the undersigned secretary of the Construction Code Authority, hereby certify that the above is an accurate account of the actions taken at a meeting duly held by the Board of Directors.

Michael Boskee, Secretary

Date